

# Careers



## **Position : Assistant Urban Planner**

Name of the Post: Assistant Urban Planner

No. of Post: 01

Experience: 2-5 Years

Consolidated Monthly Emoluments: Rs. 50,000/- to Rs. 60,000/- Per Month

**Last Date to apply: 19.08.2024**

## **Essential Qualifications & Experience:**

Graduate in B.Plan/B.Tech Planning/B.Tech Civil

- Experience in Water Supply, Rejuvenation of Lakes, Development Works, Sewerage & Storm Water improvement projects.
- Knowledge of zoning regulations and land use policies
- Experience in preparing planning reports and presentations
- Excellent written and verbal communication abilities
- Experience in assisting officials from the Govt. Departments.
- Experience in working with MA&UD Dept., Govt. of Telangana
- Knowledge of relevant regulations and standards in Urban Planning & Development within Telangana state.

## **Software Knowledge:**

ArcGIS/ ArcGIS-Pro/ QGIS, AutoCAD/ Microsoft Office suite, and any other relevant software

## **Roles and Responsibilities:**

- Assist in the development and review of land use plans and zoning proposals
- Conduct research and data analysis to support planning projects
- Prepare maps, charts, and graphs and GIS mapping
- Help organize and facilitate public meetings and community engagement events
- Draft reports and presentations on planning issues and project outcomes
- Assist in reviewing development applications and building permits
- Conduct site visits and field surveys to gather data and assess local conditions
- Support the creation of neighborhood plans and area studies
- Help monitor and evaluate the implementation of planning policies and programs
- Assist senior planners with various administrative tasks and project management
- Coordinate with various departments to ensure an integrated process.

## **Languages Required:**

Language	Level of Proficiency		
	Speaking	Reading	Writing
English	Required	Required	Required
Telugu	Required	Required	Required
Hindi	Preferred	Preferred	Preferred

**\*Note : This position is purely on contract basis for a period of One Year, and will be further renewed based on performance assessment.**