

Chennai Unified Metropolitan Transport Authority [CUMTA]

(An Authority under Government of Tamil Nadu)

TERMS OF REFERENCE FOR TOWN PLANNER / URBAN PLANNER

I Introduction:

- a) The Chennai Unified Metropolitan Transport Authority (CUMTA) was established by the Government of Tamil Nadu (GoTN) through the CUMTA Act, 2010 and the Rules for CUMTA were notified during January 2019. The CUMTA Act was amended in the year 2020 and Hon'ble Chief Minister has been made as the Chairperson of the Authority. The 2nd Amendment to CUMTA Act was done in 2024 duly creating an Executive Committee under the chairmanship of Chief Secretary to Government which reports to the Authority.
- b) The creation of CUMTA was a step towards integrated and sustainable urban mobility for Chennai. It is better placed to manage the existing institutional gaps and overlaps amongst various agencies in tackling urban transport issues through optimum utilization of resources. Its jurisdiction extends over the whole of the Chennai Metropolitan Area (CMA).
- c) Currently, CUMTA is functioning under Housing and Urban Development Department with 'Member Secretary' to execute the duties of Member-Secretary, CUMTA.
- d) The organizational structure and staffing requirements for maturity-wise strengthening of CUMTA have been laid out in the adopted Operations Manual of CUMTA.
- e) To fully operationalize CUMTA's functions in the urban mobility sector, experts/professionals, are required.

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2024

II Name of the Post: Town Planner/Urban Planner

III Role:

- a. To be responsible for all urban planning aspects related to integration of transport and land use planning.
- b. To assist the members of the Authority for all the activities related to urban planning & development strategies, integrated urban transport planning, undertake various functions and ensure efficiency and effectiveness in the implementation of the works of the Authority.
- c. To provide operational support on all matters related to planning for the overall development of the integrated land use and urban transport including Comprehensive Mobility Plan (CMP), Third Master Plan for CMA and strategic urban and transport planning works.
- d. To support in development of guidelines, framework and strategies for Regional and Urban Development.
- e. To assist Authority in different policies of Government that will impinge on the Urban Development and Transportation.
- f. To lead and spearhead different studies pertaining to Urban Mobility in CMA.
- g. To ensure functional excellence in the fulfillment of tasks

IV Key responsibilities:

- a. Provide operational assistance in developing principles and policies for a sustainable integrated urban and urban transport system for the CMA.
- b. Guide the preparation, implementation and review of the CMP for CMA and support preparation for the Third Master Plan for CMA.
- c. Review all reports related to land-use planning and urban transport planning activities.
- d. Ensure the integration of urban transport planning with land-use planning and providing technical inputs in coordination meetings with stakeholder departments for effective implementation and integration of urban transport projects.
- e. Provide inputs in designing of roads to improve safety, Traffic Circulation & Junction Improvement studies and other highway alignment related works.

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- f. Provide inputs in projects undertaken by CUMTA such as Parking Management Plans and Multi-modal Integration studies.
- g. To organize and attend CUMTA board meetings and implement action taken by the governing and executive board.
- h. Ensure adherence of any new urban transport project or initiative with the CMP & Master Plan of Chennai Metropolitan Development Authority (CMDA).
- i. Carry out such other functions and duties that are delegated to the position by the Member Secretary/Special Officer, CUMTA.

V Qualifications, Work experience:

- a. Should be an Undergraduate in Civil Engineering / Architecture/ Equivalent from Reputed University and postgraduate in Urban Planning/Town Planning/Regional Planning.
- b. Should have at least **5 years of work experience** in urban planning.
- c. Should have working knowledge in GIS and AutoCAD.
- d. Should have experience in development of Mobility Plans, Master Plans (GIS based Master Plan is desirable) etc.

VI Age Limit:

Age as on closing date of advertisement is **Not more than 45 years**. For exceptionally deserving candidates, age is not a limiting factor.

VII Desirable Competencies:

The incumbent should demonstrate:

- a. Experience in Road and Infrastructure design and implementation is preferable
- b. Strong conceptual, analytical skills with clarity of thought process. Problem-solving skills and ability to work under tight deadlines.
- c. Excellent organizational skills, Ability to work in a team.
- d. Strong communication skills with the ability to clearly and concisely convey necessary information, explain the reasoning and support conclusions using data and facts. Excellent skills in computer and report documentation.
- e. Candidacy by women meeting such qualifications is encouraged.
- f. Working knowledge of Tamil is essential.

VIII Duty Headquarters:

The duty headquarters of the Town Planner/Urban Planner will be in Chennai Unified Metropolitan Transport Authority, Chennai.

IX Duration of Engagement:

Engagement to the post will be on a contract basis for a period of two years, which is extendable based on the performance of the individual.

IX Remuneration:

Consolidated Monthly remuneration is in the range of **INR 1,15,000 to 1,75,000/-**.

For exceptionally deserving candidates remuneration is not a limiting factor.

X Reporting Arrangements:

The Town Planner/Urban Planner will report to the Member Secretary/Special Officer, CUMTA.

Interested candidates may apply on or before **15th August 2025** through this google form link <https://shorturl.at/DbrQF>

Candidates with Bachelors in Civil Engineering who already applied need not apply again.

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Hx



Letter No: CUMTA/5581/2023

Dated: 31.07.2025

To


The Director,
Information and Public Relations Department,
Chennai - 600 009.

Sir,

Sub : CUMTA – Invitation to recruitment of professionals in CUMTA -
“Recruitment of qualified and experienced professionals Town
Planner / Urban Planner in Chennai Unified Metropolitan Transport
Authority (CUMTA)” - Publication – Requested - Reg.

I am sending herewith an advertisement for the recruitment of qualified and experienced professional for “*Town Planner / Urban Planner*” and request you to publish the same in one English Daily – All India Edition and in one Tamil Daily – All India Edition in single insertion with Government of Tamil Nadu logo and CUMTA logo for publication on 01.08.2025.

Thanking you,


I. Jeyakumar, IRTS
MEMBER SECRETARY

Encl: Recruitment Advertisement (English & Tamil)



சென்னை ஒருங்கிணைந்த பெருநகர

போக்குவரத்து குழுமம்

மெட்ரோல், எண்.327, 7th தளம்

அண்ணா சாலை,

நந்தனம், சென்னை - 600 035.

E-mail: cumtaoffice@tn.gov.in

CUMTA - தொழில் வல்லுநர்களை ஆட்சேர்ப்பு செய்வதற்கான அழைப்பு
(ஒப்பந்த அடிப்படையில்)

சென்னை ஒருங்கிணைந்த பெருநகர போக்குவரத்து குழுமம் (CUMTA), தமிழ்நாடு அரசு, CUMTA சட்டம், 2010 மூலம் நிறுவப்பட்டது. பின்வரும் பணிகளுக்கு தகுதியும் அனுபவமும் உள்ளவர்களிடமிருந்து இரண்டு வருட காலத்திற்கு ஒப்பந்த அடிப்படையில் (செயல்திறன் அடிப்படையில் புதுப்பிக்கத்தக்கது) விண்ணப்பங்கள் வரவேற்கப்படுகின்றன.

S.No	Name of the Post	No. of Post
1	Town Planner / Urban Planner	1

www.cumta.tn.gov.in என்ற இணையதளத்தில் விரிவான குறிப்பு விதிமுறைகள் (Terms of Reference-ToR) கிடைக்கின்றன. ஆர்வமுள்ள விண்ணப்பதாரர்கள் 15 - ஆகஸ்ட் -2025 அன்று அல்லது அதற்கு முன் cumtaoffice@tn.gov.in என்ற மின்னஞ்சலுக்கு, தற்குறிப்பு (Resume), போர்ட்ஃபோலியோ, கடந்த 3 மாதங்களுக்கான ஊதியச் சீட்டு (Pay-slip) மற்றும் எதிர்பார்க்கப்படும் சம்பளம் ஆகியவற்றுடன் விண்ணப்பிக்கலாம்.

உறுப்பினர் செயலாளர்

சென்னை ஒருங்கிணைந்த பெருநகர போக்குவரத்து குழுமம்

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**CHENNAI UNIFIED METROPOLITAN TRANSPORT
AUTHORITY(CUMTA)**

**MetroS, No.327, 7th floor, Anna Salai, Nandanam, Chennai -
600 035. E-mail: cumtaoffice@tn.gov.in**

**Inviting applications for hiring professionals in
CUMTA**

(Contract basis)

Chennai Unified Metropolitan Transport Authority (CUMTA), An Authority under Government of Tamil Nadu was established through CUMTA Act, 2010. Applications are invited from qualified and experienced professionals for the following post on contract basis for a period of two years (renewable based on the performance).

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1	Town Planner / Urban Planner	1

The detailed Terms of Reference (ToR) for the above post is available in the website - www.cumta.tn.gov.in. Interested candidates may apply with the detailed resume, portfolio, expected salary and pay-slip for the last 3 months on or before **15 – August - 2025** by e-mail to cumtaoffice@tn.gov.in

Member Secretary

Chennai Unified Metropolitan Transport Authority

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